Dear Parent,

Our records indicate that your child has a potentially severe allergy that may require treatment at school. Attached to this letter are the forms, listed below, that will give us the necessary information and authorization to treat your child in an emergency.

- 1. Allergy Action Plan This form should be on file for every student with a severe allergy. It must be updated and signed by the doctor every school year. If using a form other than an IDEA Action Plan, please contact your school health aide for information regarding further consent that may be needed in order to care for your child.
- 2. Request for the Administration of Medication at School form (2) Each medication sent to school requires a separate form.
- 3. Statement regarding Meal Substitution or Modifications Please contact your school health aide for a required form if requesting a substitution/ modification.

of the school year and anytime there information.